

**Agenda**  
**Fulton County Center for Career & Technology**  
**Joint Operating Committee Reorganization Meeting**  
**Thursday, December 15, 2022**  
**Central Fulton School District Conference Room**  
**7:00 p.m.**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. ROLL CALL OF BOARD MEMBERS**

Mark Mosemann, SFSD (2024)  
Jason Carbaugh, CFSD (2023)  
Jim Lupey, FRSD (2025)  
Lori Kendall, FRSD (2023)  
Rick Marshall, CFSD (2025)  
Timothy Mellott, SFSD (2025)  
Anthony Shives, SFSD (2023)  
Stacey Wyles, FRSD (2024)  
Greg Strait, CFSD (2024)

**OTHERS**

Clinton Heath, Superintendent of Record, FRSD Superintendent  
Dr. Christina Ramsey, CFSD Superintendent  
Meredith Hendershot, SFSD Superintendent  
Erik Damgaard, Director  
Dani Brady, Board Secretary

**IV. ROLL CALL VOTING**

It is recommended that approval be granted that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

**V. ELECTION OF TEMPORARY CHAIR**

The temporary chair is to be elected from hold-over members only and school employees cannot serve as the temporary chair, as per PSBA guidelines.

**VI. ELECTION OF CHAIR**

All board members are eligible for this position. The newly elected Chair will take over the meeting after the election is completed.

**VII. ELECTION OF VICE-CHAIR**

## **VIII. COMMITTEE APPOINTMENTS**

Attached is a tentative appointment of the Policy, Personnel, Curriculum and Planning, and Budget and Finance committees. Attachment #1

## **IX. MEETING DATES AND TIMES**

At the present time, the board meets the third Thursday of every other month in the Central Fulton School District Conference Room at 7:00 p.m. Special meetings can also be scheduled at this time. Attachment #2 is a draft 2023 JOC schedule.

## **X. MOTION TO CLOSE REORGANIZATION MEETING**

## **Joint Operating Committee Regular Meeting**

### **I. CALL TO ORDER**

### **II. PUBLIC COMMENTS**

### **III. ROLL CALL VOTING**

It is recommended that approval be granted that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

### **IV. APPROVAL OF THE OCTOBER 20, 2022 JOINT OPERATING COMMITTEE REGULAR MEETING MINUTES**

#### **V. FINANCES – Approval is sought for the following:**

##### **A. TREASURER’S REPORT**

##### **B. PAYMENT OF INVOICES**

##### **C. BOARD SUMMARY REPORT**

### **VI. DIRECTOR’S REPORT**

Approval is being sought to accept the Director’s Report as presented.

### **VII. OLD BUSINESS**

**A. CNA CO-INSTRUCTOR –** We are continuing to search for a CNA Co-Instructor for the secondary program.

**B. FR WELDING SHOP UPDATE – Clint Heath**

### **VIII. NEW BUSINESS**

#### **A. CAREER PATHWAYS ADVISOR/RECRUITER POSITION**

Retroactive approval is sought to hire Harold Gress as a part-time Career Pathways Advisor/Recruiter through June 30, 2023 at a rate of \$14.00 per hour, not to exceed 24 hours per week and no benefits, effective Monday, December 5, 2022. Ninety percent of this position is paid by the Perkins grant.

#### **B. ADULT CNA**

In order to keep the CNA program active we must run at least one course every two years. Due to COVID vaccine requirements we have been unable to get the six students needed to run a program and the two year deadline is approaching. In order to stay active, approval is sought to run the Adult CNA program with one student, if necessary, during the next session. We currently have \$2,070.44

in the Adult Education account. We charge \$1,105 pp to take the course. We need \$4,010.00 to run the course. We would be short \$835.00 to run the course as it currently stands. If we need to re-advertise it would be \$400 more.

### **C. OCCUPATIONAL ADVISORY COMMITTEE MINUTES**

Approval is sought for the fall 2022 Allied Health, Automotive Technology, Early Childhood Education, Computer Systems Networking, Construction Trades, Drafting and Design, Veterinary Assisting, and Welding OAC Meeting Minutes. Attachment #3

### **D. POLICY**

Approval is sought for the first read of policy 916 – Community – Volunteers and revised policy 121 – Programs – Field Trips. Attachment #4

### **E. ARTICULATION AGREEMENTS**

Approval is sought for the following Articulation Agreements: Thaddeus Stevens College of Technology – Welding and Residential Remodeling Technology, Triangle Tech – Welding and Fabrication Technology, Industrial and Structural Welding, and Carpentry and Construction Technology. Attachment #5

### **F. JOB DESCRIPTIONS**

Approval is sought to revise the CNA Primary Job Description for Secondary and Adult Education and the Assistant Instructor Job Description for Adult CNA. Attachment #6.

### **G. PRESCHOOL REGISTRATION**

Approval is sought for the Early Childhood Education program to hold a Preschool Program from January 31 – May 18, 2023 in the McConnellsburg High School Early Childhood Education Classroom.

### **H. STUDENT TOURS**

Approval is sought to conduct student tours for 9<sup>th</sup> graders during the month of January and 5<sup>th</sup> graders later in the spring. Transportation for tours is paid through the Perkins grant.

### **I. FIELD TRIPS**

Approval is being sought for the following field trips: 1. SKILLSUSA regional Competition, - Blair County Convention Center - January 17, 2023, rain date – January 18, 2023 - \$657.93 2. Welding students – Triangle Tech, Chambersburg, PA – January 6, 2023 – \$186.00, paid through Perkins 3. Allied Health Nurse Aide Clinicals – FCMC – Dates to be Determined – Approximately \$800.

### **J. DONATIONS**

The Franklin County Career and Technology Center has donated a VRTEX 360 Welding Simulator to our school. It will be located at FR in our welding program.

Approval is sought to donate an outdated Smart Board and Stand purchased on 7/17/2009, tag #'s 2070 and 2071 to the McConnellsburg Volunteer Fire Company for their new EMS program.

### **K. NEXT REGULAR MEETING – Thursday, February 16, 2023– 7:00 p.m. – Central Fulton School District Conference Room**

### **L. ADJOURNMENT**